

## BENEFICIARY File Upload in TEXT Format

User can create a text file for BENEFICIARY upload either in comma separated (,) or pipe separate (|) format. Steps to create BENEFICIARY file in text format are as mentioned below:

**1. The 1st row should contain file header:**

|                 |                     |                |                    |
|-----------------|---------------------|----------------|--------------------|
| <b>Column A</b> | FILEHDR             |                | (Mandatory)        |
| <b>Column B</b> | CORPORATE_ID        | Max Length 32  | (Mandatory)        |
| <b>Column C</b> | File_Serial_Number  | Max Length 6   | (Number, Optional) |
| <b>Column D</b> | Encryption Required | Length 1       | (Y/N, Optional)    |
| <b>Column E</b> | Remarks             | Max Length 500 | (Optional)         |

**Example:** FILEHDR, XYZLTD,123,Y, BEN\_FILE\_UPLOAD  
OR  
FILEHDR| XYZLTD|123|Y|BEN\_FILE\_UPLOAD

**2. The 2nd line onwards should contain the record details:**

|                 |                          |                          |             |
|-----------------|--------------------------|--------------------------|-------------|
| <b>Column A</b> | NAME i.e. ALIAS NAME     | Max Length 40 characters | (Mandatory) |
| <b>Column B</b> | BENEFICIARY IFSC         | Max Length 12 characters | (Mandatory) |
| <b>Column C</b> | BENEFICIARY ACCOUNT      | Max Length 40 characters | (Mandatory) |
| <b>Column D</b> | BENEFICIARY ACCOUNT TYPE | Max Length 3 characters  | (Mandatory) |
| <b>Column E</b> | BENEFICIARY ADDRESS1     | Max Length 35 characters | (Mandatory) |
| <b>Column F</b> | BENEFICIARY ADDRESS2     | Max Length 35 characters | (Mandatory) |
| <b>Column G</b> | BENEFICIARY ADDRESS3     | Max Length 35 characters | (Mandatory) |
| <b>Column H</b> | BENEFICIARY CITY         | Max Length 35 characters | (Mandatory) |
| <b>Column I</b> | BENEFICIARY STATE        | Max Length 35 characters | (Mandatory) |
| <b>Column J</b> | BENEFICIARY COUNTRY CODE | IN                       | (Mandatory) |
| <b>Column K</b> | BENEFICIARY PIN          | Max Length 6 characters  | (Mandatory) |
| <b>Column L</b> | BENEFICIARY EMAIL        | Max Length 40 characters | (Mandatory) |
| <b>Column M</b> | BENEFICIARY MOBILE       | Max Length 12 characters | (Mandatory) |

**Example:**

**AJAY,UBIN0000567,1111111111111111,SBA,Address1,Address2,Address3,LKO,UT  
TAR PRADESH,IN,12345,admin@gmail.com,9999999999**

**OR**

**AJAY|UBIN0000567|1111111111111111|SBA|Address1|Address2|Address3|LKO|UT  
TAR PRADESH|IN|123456|admin@gmail.com|9999999999**

3. File must have at least one record to be processed.
4. Maximum file size for all the type of uploads is 2MB = 2097152 bytes
5. Consecutive rows to be entered if required as per the format mentioned in point 2 above.
6. After preparing the file save it in .txt format.

Sample File (beneficiary.txt) shown below

**FILEHDR, XYZLTD,123,Y, BEN\_FILE\_UPLOAD  
AJAY,UBIN0000567,1111111111111111,SBA,Address1,Address2,Address3,  
LKO,UTTAR PRADESH,IN,12345,admin@gmail.com,9999999999**

**OR**

**FILEHDR| XYZLTD|123|Y| BEN\_FILE\_UPLOAD  
AJAY|UBIN0000567|1111111111111111|SBA|Address1|Address2|Address3|  
LKO|UTTAR PRADESH|IN|123456|admin@gmail.com|9999999999**